

# TMS 2009

138th Annual Meeting & Exhibition

February 15-19

Moscone West Convention Center, San Francisco, CA

## HOUSING RESERVATION FORM

Mail or fax this form to:

Travel Planners Inc., 381 Park Ave. South, New York, NY 10016

Fax: (212) 779-6128 • PHONE: (800) 221-3531

In local New York city area or international, call (212) 532-1660.

(CHOOSE ONLY ONE OPTION)

Making a reservation is easier than ever through Travel Planners' real-time Internet reservation system! Just log on to [www.tms.org/AnnualMeeting.html](http://www.tms.org/AnnualMeeting.html), and click on "Housing." View actual availability, learn about hotel features and services, and obtain local city and sightseeing information. Most importantly, receive instant confirmation of your reservation!

**Reservations must be received at Travel Planners by: Tuesday, January 20, 2009**

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Company \_\_\_\_\_

Street \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_

Additional Room Occupants \_\_\_\_\_

E-mail \_\_\_\_\_ (Confirmation will be sent via e-mail if address is provided.)

Nonsmoking Room Requested \_\_\_\_\_ Special Needs \_\_\_\_\_

### Indicate 1st, 2nd, and 3rd hotel choice:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

### Type of Accommodations: (check one)

- Single 1 person/1bed  
 Double 2 people/1bed  
 Twin 2 people/2 beds  
 Triple 3 people/2 beds  
 Quad 4 people/2 beds

If all three requested hotels are unavailable,  
please process this reservation according to:

(check one)

- ROOM RATE  
 LOCATION

#### HEADQUARTERS (across the street from convention center)

##### San Francisco Marriott

\$219 single/double

##### Chancellor Hotel on Union Square

\$125 single/double

##### Hilton San Francisco

\$179 single/double

##### Hotel Monaco San Francisco

\$179 single/double

##### Hotel Nikko San Francisco

\$179 single/double

##### Hotel Palomar

\$209 single/double

##### Hotel Triton

\$152 single/double

##### InterContinental San Francisco

\$179 single/double

##### Serrano Hotel

\$152 single/double

##### Sir Francis Drake Hotel

\$169 single/double

##### The Mosser Hotel

\$162 single/double

**In order to ensure that rooms are available for attendees, TMS has contracted a block of rooms at the headquarters hotel, San Francisco Marriott, along with each of the hotels listed. TMS assumes financial liability for any and all rooms that are not reserved in the blocks. Therefore, attendees are strongly encouraged to reserve rooms at the hotels listed. This will help to limit undue expenses and secure the success of TMS 2009. Thank you.**

**Confirmations:** A confirmation is e-mailed, faxed or mailed from Travel Planners Inc. once the reservation has been secured with a deposit or credit card. The hotels do not send confirmations. If you do not receive a confirmation within seven days, please call Travel Planners Inc.

**Changes/Cancellations:** All changes and cancellations in hotel reservations must be made with Travel Planners Inc. until five business days prior to arrival and are subject to the individual hotel's cancellation policies. Cancellations and changes within five days of arrival MUST be made with the hotel directly. Many hotels impose fees for early departure. This rate is set by each hotel and may vary accordingly. Please reconfirm your departure date at the time of check-in.

**Reservations/Deposits:** All reservations are being coordinated by Travel Planners Inc. Arrangements for housing must be made through Travel Planners Inc. and NOT with the hotel directly. Reservations via Internet, phone or fax are accepted with a major credit card only. Housing forms and written requests are accepted with a major credit card or deposit of one night's room and tax payable to Travel Planners Inc. Check must be drawn in U.S. funds on a U.S. bank. No wire transfers are accepted. Deposit policies are set by each hotel and are outlined on the hotel confirmation.

**Please read all hotel information prior to completing and submitting this form to Travel Planners Inc. Keep a copy of this form. Use one form per room required. Make additional copies if needed.**

**Deposit Payment:**  Check  American Express  MasterCard  VISA  Discover  Diners

Account Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_ Authorized Signature \_\_\_\_\_