

*ninth biennial workshop on*  
**ORGANOMETALLIC  
VAPOR PHASE  
EPITAXY**

May 23–27, 1999



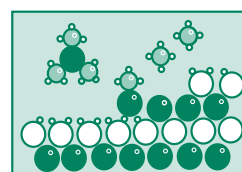
Make Hotel Reservations NOW

Sawgrass Marriott Resort  
Ponte Vedra Beach, Florida, USA

## **ADVANCE PROGRAM**

includes Housing and Registration Forms

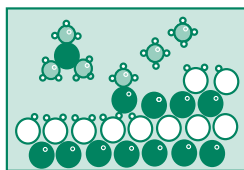
**NOTE: LATE NEWS PAPERS ACCEPTED THROUGH APRIL 23, 1999**



# SCHEDULE OF EVENTS

## Ninth Biennial Workshop on Organometallic Vapor Phase Epitaxy *Tentative Schedule of Events*

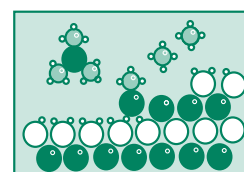
Date/Time	Function	Location
<b>Sunday, 5/23/99</b>		
1:00 PM – 6:00 PM	Exhibit Set-Up	Master's Ballroom E
3:00 PM – 7:00 PM	Registration	Master's Ballroom Registration Desk
7:00 PM – 9:00 PM	Welcoming Reception: Sponsored by Aixtron	Champs Deck
<b>Monday, 5/24/99</b>		
7:00 AM – 12:00 Noon	AM Registration	Master's Ballroom Registration Desk
6:00 PM – 9:00 PM	PM Registration	Master's Ballroom Registration Desk
7:00 AM – 12:00 Noon	AM Speaker Ready Room	Players Room
6:00 PM – 9:00 PM	PM Speaker Ready Room	Players Room
7:30 AM – 8:10 AM	Continental Breakfast	Master's Ballroom & Foyer
8:10 AM – 8:20 AM	Welcome & Opening Remarks	Master's Ballroom A-D
8:20 AM – 10:00 AM	Session I – Nitrides: Chemistry	Master's Ballroom A-D
7:30 AM – 12:00 Noon	Exhibits	Master's Ballroom E
10:00 AM – 10:20 AM	Coffee Break	Foyer & Exhibit Hall
10:20 AM – 12:00 Noon	Session II – Non-Planar, Selective Growth, Compliant Substrates	Master's Ballroom A-D
1:00 PM – 5:00 PM	Lady St. John Riverboat Trip/Lunch Sponsored by Epichem	
6:30 PM – 7:00 PM	Refreshments	Master's Ballroom A-D
7:00 PM – 9:00 PM	Session III – In-Situ Monitoring & Characterization	Master's Ballroom A-D
<b>Tuesday, 5/25/99</b>		
7:00 AM – 12:00 Noon	AM Registration	Master's Ballroom Registration Desk
6:00 PM – 9:00 PM	PM Registration	Master's Ballroom Registration Desk
7:00 AM – 12:00 Noon	AM Speaker Ready Room	Players Room
6:00 PM – 9:00 PM	PM Speaker Ready Room	Players Room
7:00 AM – 8:00 AM	Poster Session Set-up	Master's Ballroom & Foyer
7:30 AM – 8:20 AM	Continental Breakfast	Master's Ballroom & Foyer
8:20 AM – 10:00 AM	Session IV – Nitrides: Growth	Master's Ballroom A-D
7:30 AM – 12:00 Noon	Exhibits	Master's Ballroom E
10:00 AM – 10:20 AM	Coffee Break	Foyer & Exhibit Hall
10:20 AM – 12:00 Noon	Session V – Growth and Doping Mechanisms	Master's Ballroom A-D
1:00 PM – 5:00 PM	Tour of St. Augustine (Ticketed Function)	
6:30 PM – 7:00 PM	Refreshments	Master's Ballroom A-D
7:00 PM – 9:40 PM	Session VI – Nitrides: Selective & Lateral Overgrowth	Master's Ballroom A-D



Date/Time	Function	Location
<b>Wednesday, 5/26/99</b>		
7:00 AM – 12:00 Noon	AM Registration	Master's Ballroom Registration Desk
6:00 PM – 8:00 PM	PM Registration	
7:00 AM – 12:00 Noon	AM Speaker Ready Room	Players Room
6:00 PM – 9:00 PM	PM Speaker Ready Room	
7:30 AM – 8:20 AM	Continental Breakfast	Master's Ballroom and Foyer
8:20 AM – 10:00 AM	Session VII – Devices I	Master's Ballroom A-D
7:30 AM – 12:00 Noon	Exhibits	Master's Ballroom E
10:00 AM – 10:20 AM	Coffee Break	Foyer & Exhibit Hall
10:20 AM – 12:00 Noon	Session VIII – MID-IR Materials and Devices	Master's Ballroom A-D
2:00 PM – 5:00 PM	Session IX - Poster Session with Refreshments Sponsored by EMF Ltd.	Master's Ballroom A-D
2:00 PM – 5:00 PM	Exhibits	Master's Ballroom E
6:00 PM – 6:30 PM	Transport to Banquet at Cabana Club	
6:30 PM – 7:30 PM	Banquet Reception*	Sawgrass Cabana Club – Oceanside
7:30 PM – 9:30 PM	Banquet*	Sawgrass Cabana Club – Oceanside
9:00 PM – 9:30 PM	Return Transportation to Sawgrass	

*\*Reception/Banquet Sponsored by Emcore Corp & Morton International*

<b>Thursday, 5/27/99</b>		
7:00 AM – 10:00 AM	Registration	Master's Ballroom Registration Desk
7:00 AM – 11:30 AM	Speaker Ready Room	Players Room
7:30 AM – 8:20 AM	Continental Breakfast	Master's Ballroom & Foyer
8:20 AM – 9:40 AM	Session X – Devices II	Master's Ballroom A-D
9:40 AM – 10:00 AM	Coffee Break	Foyer
10:00 AM – 12:00 Noon	Session XI – Devices III-Phosphide Based Devices	Master's Ballroom A-D
10:30 AM	Exhibit Tear down	
12:00 Noon	Workshop Adjourns	



# TECHNICAL PROGRAM INFORMATION

## SCOPE

Whether in research or industry, OMVPE is now a leading epitaxial-materials technology. The Ninth OMVPE Workshop follows the tradition begun at Cornell in 1983, and provides a forum for the exchange of recent scientific and technical knowledge. Scientists from industry, academia and government labs are invited to participate by presenting OMVPE-related papers. Technical sessions will cover the spectrum from fundamental to applied OMVPE topics. Exchange is an important feature of the workshop and the site and format have been chosen to promote informal interaction and communication.

## TECHNICAL SESSIONS

The Ninth Biennial Workshop on Organometallic Vapor Phase Epitaxy Technical Program will commence at 8:30 AM on Monday, May 24, 1999. All sessions will be held at the Sawgrass Marriott. Session and paper titles are included in this mailer.

Sessions will consist of morning and evening sessions, with afternoons free except for Wednesday afternoon, when there will be a poster session. Poster presenters are invited to set up their posters early in the Workshop and poster spaces will be available at 7:00 AM Tuesday. On Wednesday evening, a Reception & Banquet will be hosted at the oceanfront Sawgrass Cabana Club.

## WORKSHOP TOPICS INCLUDE

- Growth and doping mechanisms
- OMVPE chemistry
- Selective and non-planar growth
- In-situ diagnostics
- Materials characterization
- OMVPE of specific materials
- Novel OMVPE-grown devices
- Production and safety issues

## LATE NEWS ABSTRACTS

Additional presentations will be considered as Late News Abstracts. **A copy of the abstract should be submitted through the TMS web site via the TMS Conference Management System (<http://www.tms.org/cms>) or by contacting the Program Chair, Dr. Steve Hersee no later than April 23, 1999.** Authors of accepted late news papers will be notified prior to the conference.

Dr. Steve Hersee  
Center for High Technology Materials  
The University of New Mexico  
1313 Goddard, SE  
Albuquerque, NM 87106 USA  
Phone: 505/272-7823 Fax: 505/272-7801  
E-mail: [shersee@chtm.unm.edu](mailto:shersee@chtm.unm.edu)

## PUBLICATION OF WORKSHOP PAPERS

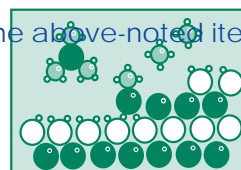
Papers accepted for the Ninth Biennial Workshop on OMVPE will be reviewed for inclusion in a special issue of the *Journal of Electronic Materials (JEM)*.

Papers for the special issue must not have been published previously and are not currently under consideration elsewhere. The primary purpose of *JEM* is to provide an archival record of new and original technical work that advances the science and technology of electronic materials.

Deadline for receipt of papers for possible inclusion in the October 1999 issue of the *Journal of Electronic Materials* is **May 10, 1999**. Two copies of your manuscript (accompanied by a diskette containing your paper) must be provided along with the required TMS Transfer of Copyright form. For further information regarding paper submission, visit the TMS web site at <http://www.tms.org>. Click on Author Guidelines within the Additional Features area on the home page, followed by clicking on the *Journal of Electronic Materials* (author guidelines) link, or use the following address: <http://www.tms.org/pubs/journals/JEM/authorguide.html>.

Note that each paper must be accompanied by:

- The corresponding author's name and address (building name or street name and number if possible).
- An abstract and key words line.
- A diskette containing the above-noted items.



A set of figure originals/glossy prints or good laser printer copies attached to the original copy of your paper.

The TMS transfer of copyright form signed by the appropriate person for each paper (see TMS website at address noted above). Photo, fax and e-mail copies of this form are acceptable.

Please note that the *Journal of Electronic Materials*, like many other scientific and technical journals, depends on author page charges for a significant part of its support. Therefore, a charge of \$110 per printed page is levied for all papers published. One hundred reprints will be supplied without additional charge for every paper on which the payment of these charges is authorized.

## WORKSHOP REGISTRATION INFORMATION

Attendees are encouraged to register in advance to avoid delays in registering at the meeting. Also, pre-registration fees are lower than on-site fees. To advance register, complete the registration form provided in this mailer. Advance registration will be accepted until May 3rd, 1999. On-site registration will be held beginning Sunday and continuing through Thursday during the following hours:

Sunday, May 23 .....	3:00 PM - 7:00 PM
Monday, May 24 .....	7:00 AM - 12:00 Noon 6:00 PM - 9:00 PM
Tuesday, May 25 .....	7:00 AM - 12:00 Noon 6:00 PM - 9:00 PM
Wednesday, May 26 .....	7:00 AM - 12:00 Noon 6:00 PM - 8:00 PM
Thursday, May 27 .....	7:00 AM - 10:00 AM

## 1999 WORKSHOP ORGANIZING COMMITTEE

**Stephen Hersee, Ph.D.**  
*Workshop Chair*  
University of New Mexico  
Albuquerque, NM

**Rajaram Bhat, Ph.D.**  
*Corning, Inc.*  
Red Bank, NJ

**Robert Biefeld, Ph.D.**  
*Sandia National Labs.*  
Albuquerque, NM

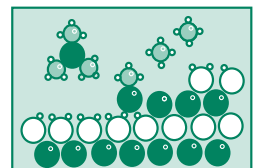
**Kurt Gaskill, Ph.D.**  
*Naval Research Laboratory*  
Washington, DC

**Ronald Moon, Ph.D.**  
*Hewlett Packard Company*  
Palo Alto, CA

**Gerald Stringfellow, Ph.D.**  
*University of Utah*  
Salt Lake City, UT

**Michael Tischler, Ph.D.**  
*Epitronics Corporation*  
Mesa, AZ

**Christine Wang, Ph.D.**  
*MIT - Lincoln Laboratory*  
Lexington, MA





## GENERAL INFORMATION

### DATES & LOCATION

The Ninth Biennial Workshop on Organometallic Vapor Phase Epitaxy (OMVPE), sponsored by the Electronic Materials Committee of The Minerals, Metals & Materials Society (TMS) will be hosted at the Sawgrass Marriott Resort, Ponte Vedra Beach, Florida, on Sunday, May 23 through Thursday, May 27, 1999.

### REFUND POLICY

Written requests must be sent to TMS Headquarters, 184 Thorn Hill Road, Warrendale, PA 15086. No refunds will be issued after the May 3, 1999 deadline. A \$50 processing fee will be assessed on all cancellations.

### POLICY ON AUDIO AND VIDEO RECORDING OF TECHNICAL PRESENTATIONS/SESSIONS

The Minerals, Metals & Materials Society (TMS) reserves the rights to any audio and video reproduction of all presentations at TMS sponsored meetings. Recording of sessions (audio, video, still photography, etc.) intended for personal use, distribution or copyright without the express written consent of TMS and the individual authors is strictly prohibited. Contact the TMS Technical Program Department to obtain a copy of the waiver release form.

### ATTENTION: Non TMS Member Attendees

(For NEW TMS Members Only)

We want YOU to join TMS and experience the Society and what it has to offer. For only \$45, you will receive a trial membership in TMS for the remainder of 1999!

You will receive a six month subscription of the hard copy of *JOM* (formerly the *Journal of Metals*), enjoy discounts on TMS publications and conference fees, access and be included in the 1999 TMS Membership Directory on the World Wide Web (hard copy, too!), plus receive an array of additional membership benefits and services.

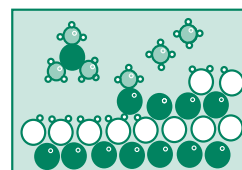
All you need to do is complete a TMS application and return it to TMS staff at the Conference Registration Desk along with your \$45 payment. Or, you may opt to mail your application and payment to TMS at 184 Thorn Hill Road, Warrendale, Pennsylvania, USA, 15086-7528, or fax it to TMS at 724/776-3770.

### HOUSING ACCOMMODATIONS

A block of rooms has been reserved at the Marriott Sawgrass Resort, Ponte Vedra Beach, Florida. Please refer to the Housing Form in this brochure for reservation information. NOTE: You may call the Resort directly at 1/800-457-4653, or you may mail or fax the form directly to the Resort. Housing reservations must be made in advance and will be processed on a first-come basis. It is imperative that you reserve your room prior to the April 30, 1999 deadline. After April 30, rooms may be available but cannot be assured at the OMVPE rate.

If you phone the hotel for a reservation, be sure to identify yourself as an attendee of the OMVPE Workshop in order to be provided the Workshop housing rate of \$165 (US) single/double. For those wishing to arrive early or stay after the Workshop dates, the special rate of \$165 will be in effect three days prior and/or three days following the Workshop dates, subject to availability.

An advance deposit equal to one night's room and tax will be required when making your reservation.



# TRANSPORTATION & HOUSING INFORMATION

## AIRPORT AND TRANSPORTATION INFORMATION

Attendees traveling to the Sawgrass Marriott Resort may arrive via the Jacksonville Airport. The Sawgrass Marriott Resort is approximately 45 minutes from Jacksonville Airport. Special rental car rates have been arranged, and shuttle service is provided if arrangements are made in advance.

## AIR TRAVEL AND RENTAL CAR DISCOUNTS

ASSOCIATION TRAVEL CONCEPTS (ATC), the official travel agency for the **OMVPE Workshop at the Sawgrass Marriott Resort in Ponte Vedra Beach, Florida, May 23-27, 1999**, has negotiated discounts with Delta Air Lines, US Airways and Avis Rent-A-Car to bring you special airfares and car rental rates that are lower than those available to the public. By calling ATC, you will save 10% to 15% off on Delta or US Airways for tickets purchased more than 60 days prior to the meeting. For tickets purchased less than 60 days prior, the discounts will be 5% to 10% off the lowest available fares. Some restrictions may apply. **ATC will also search for the lowest available fare on ANY airlines serving the Jacksonville airport.**

All major credit cards will be accepted for advance deposit. Upon arrival, the room payment will apply to the last confirmed night of the stay, and, in the event of early departure, the payment will be non-refundable. Guaranteed rooms will be held for the night of arrival only. Any reservations not canceled within 48 hours prior to arrival, or guests who do not check-in by 6:00 the following day, will forfeit one night's deposit.

ATC also offers personalized service, advance seat assignments, special meal requests on airline flights, frequent flier mileage programs, electronic ticketing, e-mail access for convenient booking of your tickets and MORE!

To take advantage of these great rates, call:

ASSOCIATION TRAVEL CONCEPTS

1-800-458-9383

E-mail: [atc@asntravel.com](mailto:atc@asntravel.com)

[www.asntravel.com](http://www.asntravel.com)

Fax: 619/581-3988

Above discounts apply for travel 5/20/99 through 5/30/99.

ATC is available for reservations from 9:00 AM until 9:00 PM Eastern Standard Time, Monday through Friday.

You may also call your own agency or the airlines directly and refer to the following ID number listed:

Delta: 1-800-241-6760, ID#: DMN124546A

US Airways: 1-800-334-8644, ID#: 92190926

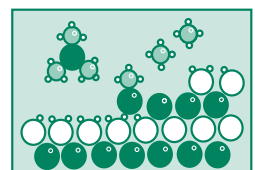
Avis: 1-800-331-1600, ID#: J096230

## SHUTTLE SERVICE

East Coast Transportation provides shuttle service from the Jacksonville Airport to Sawgrass Advance Reservations are required. To make a reservation, please complete the Airport Transportation Reservation Form or call 800/829-7433. Note: the Airport Transfer Reservation Form must be received at least seven days in advance of your arrival date in order to honor the rates on the reservation form.

Check-in time is 4:00. Room assignments prior to that time are on an availability basis. Check-out time is 12:00 noon.

**Reservations must be received by Sawgrass Marriott Resort by April 30, 1999. Please forward the enclosed housing form directly to the Marriott by mail or fax to: Reservations, Sawgrass Marriott Resort, 1000 PGA Tour Blvd., Ponte Vedra Beach, FL 32082  
Phone: 800/457-4653  
Fax: 904/280-3381**



# EXHIBITORS/SPONSORSHIPS

## EXHIBITS

The vendor exhibit will be hosted in the Master's Ballroom adjacent to the main meeting room. Refreshments during breaks will be served in the exhibit area.

Exhibit hours are Monday, Tuesday and Wednesday from 7:30 AM to 12:00 noon.

Exhibit space will be assigned on a first-come, first-served basis. Purchase of a 10 x 10 booth (\$750) includes one full Conference Registration (a \$445 value), an 8' draped table, and four free exhibit passes.

**Please Note:** Sponsors of any of the OMVPE Workshop sponsorship opportunities will receive one free 10 x 10 booth. Sponsors of the Welcoming Reception, Banquet Beverages/Reception Hors D'oeuvres or Banquet Dinner will receive two free 10 x 10 booths.

**Exhibitors as of publication of this mailer include:**

- Ill-Vs Review Magazine
- Aixtron AG
- Bede Scientific
- Bio-RAD
- Compound Semiconductor Magazine
- Emcore Corporation
- EMF Ltd.
- Epichem Inc.
- InPact
- Leybold Inficon Inc.
- MKS Instruments
- Morton International
- SAES Pure Gas Inc.
- Solkatronic Chemicals, Inc.
- Strem Chemical
- Wafer Technology Ltd.

Exhibit space may be reserved by contacting Cindy A. Wilson, Marketing Coordinator, TMS Headquarters, 184 Thorn Hill Road, Warrendale, PA 15086-7528  
Phone: +724/776-9000, Ext. 231  
Fax: +724/776-3770  
E-mail: wilson@tms.org

## SPONSORS

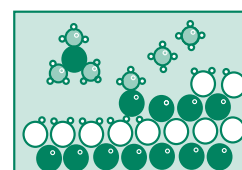
The Workshop Organizing Committee and OMVPE meeting attendees wish to acknowledge sponsors for their generous support of the OMVPE Workshop.

- Aixtron AG  
Sunday evening Welcoming Reception
- Emcore Corporation  
Wednesday Evening Banquet
- EMF Ltd.  
Poster Session Coffee Break
- Epichem Inc.  
Monday afternoon  
Lady St. John Riverboat Trip and Lunch
- Morton International  
Wednesday Evening Banquet

### Special Notes:

- The above sponsors were known at the time of publication of this mailer
- Additional sponsorship opportunities exist.

**Please Note:** Sponsors of any of the OMVPE Workshop sponsorship opportunities will receive one free 10 x 10 booth. Sponsors of the Welcoming Reception, Banquet Beverages/Reception Hors D'oeuvres or Banquet Dinner will receive two free 10 x 10 booths. To sign up for sponsorship, contact Cindy A. Wilson, Marketing Coordinator, TMS Headquarters, 184 Thorn Hill Road, Warrendale, PA 15086  
Phone: 724/776-9000, Ext. 231  
Fax: 724/776-3770  
E-mail: wilson@tms.org.





## SOCIAL FUNCTIONS

### INCLUDED WITH THE WORKSHOP

Various social functions have been planned to supplement the formal technical workshop, including the following:

- Sunday Evening Welcoming Reception - 7:00 AM - 9:00 PM (sponsored by Aixtron AG.). The Welcome Reception will be hosted on Champ's Deck and on the lawn — a very lovely setting overlooking the lagoon, ornamental pools and waterfalls. In addition to delicious food and beverage, an additional bit of fun is planned — a floating golf green will be placed in the lagoon adjacent to the reception area and attendees will be invited to practice their golf skills.
- Continental Breakfast and Refreshment Breaks throughout the week.
- Monday afternoon Boat Trip - 1:00 AM - 5:00 PM (sponsored exclusively by Epichem Inc.). A three-hour Boat Trip on Monday afternoon following the morning session includes transport to/from the boat — the Lady St. John Riverboat. She's so newly renovated that photos of the boat aren't yet available, but she has two enclosed glass-sided decks, an outside balcony and the appearance of a steamwheel. The tour provides for scenic view of the banks of the St. Johns River. Lunch will be provided.
- Wednesday Evening Workshop Reception & Banquet - 6:30 - 9:30 PM. (A major portion of this event is being co-sponsored by EMcore Corporation and Morton International). NOTE: This year we're making a break from the traditional "formal" reception and banquet hosted in a ballroom. Instead, we'll use the Sawgrass Resort's beach-front/pool-side Cabana Club —weather permitting, of course — to host a banquet with a Jimmy Buffet "Margaritaville" theme.

These functions are included in the registration fee for full-conference registrants. Tickets for students and accompanying persons may be purchased for the above-noted events on the registration form.

### CONFERENCE TOUR (Ticketed Event)

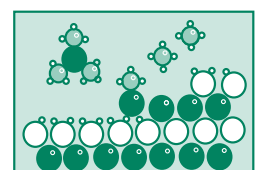
On Tuesday afternoon we have organized a tour of historic St. Augustine. Transport from the Sawgrass Marriott to St. Augustine will be provided, along with a tram tour of the area, followed by the opportunity to wander through the town at your leisure before returning to Sawgrass.

- St. Augustine is the nation's oldest city and is a history lover's paradise. Its living history includes archeological remains dating from the 16th century, and a 17th century Fortress that has proven to be impregnable. Florida was first discovered in 1513 by Ponce de Leon, and was founded in 1565 by Spanish Admiral Pedro Menendez as a colony. St. Augustine was established as a strategic sea and land base to block foreign advances against the Spanish Empire. (St. Augustine was also the birthplace of Christianity in this country.) Cost is \$30.00 per session.
- Famous attractions include the Bridge of the Lions, Fountain of Youth, Ripley's Believe It or Not Museum, Zorayda Castle (a replica of Spain's Alhambra Castle), the Oldest House (depicting 400 years of history), the Castillo de San Marcos (this old fort has never been taken by force), the enchanting St. George Street (in the heart of the restoration area), and the Lightner Museum (famous for antique furnishings, costumes, mechanical musical instruments and other artifacts of 19th century daily life).

**Attendees are STRONGLY urged to pre-register. Please register on the advance registration form.**

### GOLF

There may be some attendees who would enjoy 18 holes on Tuesday afternoon. And, for golfers, Sawgrass is a bit of golf heaven on earth! It's surrounded by 5 championship golf courses — including the PGA's famous TPC Stadium Course. The Resort strongly recommends you reserve tee times in advance. (Tee times are scheduled up to 30 days prior to the day you wish to play a round.) For more information or to schedule a tee time, contact the Sawgrass Resort Pro Shop at +904/285-7777; ext. 6694.

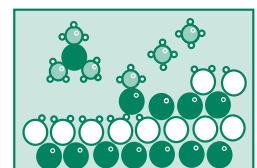


# ABOUT THE SAWGRASS MARRIOTT RESORT

Located on the east coast of Florida in Ponte Vedra Beach, 37 miles from Jacksonville International Airport, the Sawgrass Marriott Resort is a world-class hotel and conference facility. The extensive conference facilities, located within the hotel, are well equipped to host the OMVPE Workshop in a peaceful and comfortable environment.

The extensive hotel amenities include a full-range of restaurants and shops, as well as easy access to nearby restaurants and historic St. Augustine. The Marriott features a full array of on-property recreation, including: miniature golf, tennis, a jogging and bicycle trail, sauna, whirlpool, massage therapy, a health and fitness center, and three outdoor pools — one of which is located ocean-side at the Marriott's private beach and Cabana Club, just a short complimentary van ride from the main facility. And, easy access is available to nearby activities, including horseback riding, sailing, fishing, and more! Activities also available include horseback riding, sailing, fishing and a host of local tours and attractions.

There's world-class golf on five surrounding championship golf courses -- including the PGA's famous TPC Stadium course, the TPC Valley course, Sawgrass Country Club, Oak Bridge, and Marsh Landing. A little piece of golf heaven on earth!



# AIRPORT TRANSFER RESERVATION (SELF PAY)

**DESTINATION:** Marriott at Sawgrass

**GROUP NAME/ASSOCIATION:** TMS/OMVPE

This service is provided by "advance reservation only" and available every day. All transfers are scheduled to coordinate with "arrival" and "departure" times (**No Shuttles**). We will group your transportation with others allowing up to **30 minutes waiting time** for van transfers.

## CONDITIONS:

- A. Reservation form must be fully completed and signed.
- B. East Coast must receive the "reservation form" at least 7 days in advance of your arrival date in order to honor the rates below. Otherwise, standard rates will apply. **FAX or Mail this form to East Coast Transportation, 14125 Beach Blvd., Jacksonville, FL 32250; Telephone (800) 829-7433 or (904) 992-2022; Fax (904) 223-9698**
- C. Transportation "changes" or cancellations must be made at least 12 hours in advance, or a cancellation fee will be incurred.
- D. East Coast Transportation will not be responsible for any items left in the vehicles.
- E. No confirmations will be made — Please verify your fax transmission.

## SINGLE PASSENGER RATES:

<b>VAN</b>	Single passenger	\$42.00 each way
	2-10 passengers	\$26.00 per person each way
	11-20 passengers	\$22.00 per person each way
	21-47 passengers	\$20.00 per person each way

<b>SEDAN (1-3 passengers)</b>	\$90.00 each way
<b>STRETCH LIMOUSINE (1-5 passengers)</b>	\$175.00 each way

*Airport Arrival Tax: \$5.00 for vans, sedans & limos, \$15.00 for mini-buses and motorcoaches.  
20% GRATUITY WILL BE ADDED TO ALL TRANSFERS*

RESERVE TRANSPORTATION FOR: (Please print)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

TYPE OF PAYMENT: (Check one)

Credit card number & signature are required as a guarantee and will be processed on "no-shows" only.

Visa #: \_\_\_\_\_ exp. \_\_\_\_\_

M/C #: \_\_\_\_\_ exp. \_\_\_\_\_

Amex #: \_\_\_\_\_ exp: \_\_\_\_\_

Signature: \_\_\_\_\_

Print name on card: \_\_\_\_\_

## FLIGHT INFORMATION:

**ARRIVAL DATE:** \_\_\_\_\_ Weekday: \_\_\_\_\_

Flight arrival time: \_\_\_\_\_ AM/PM

Airline: \_\_\_\_\_ Flight #: \_\_\_\_\_

# in party: \_\_\_\_\_

**DEPARTURE DATE:** \_\_\_\_\_ Weekday: \_\_\_\_\_

Flight departure time: \_\_\_\_\_ AM/PM

Airline: \_\_\_\_\_

**Pick up time\*:** \_\_\_\_\_ # in party: \_\_\_\_\_

*\*Allow 1-1/2 hours before flight time and round off to the nearest 1/2 hour*

**AIRPORT ARRIVALS:** Once you have secured your luggage, exit the "baggage claim area" and proceed to the Ground Transportation booth located outside the terminal. Here, you will be directed to our vehicle.

