



## ***INTEGRATING MATERIALS AND MANUFACTURING INNOVATION*** **EDITORIAL OVERSIGHT COMMITTEE BYLAWS**

### **Purpose Statement**

The purpose of the *Integrating Materials and Manufacturing Innovation* Editorial Oversight Committee is to help guide the editorial scope and direction of the journal, help determine appropriate editorial strategy to address issues facing the journal, and to assist the Editor in Chief in key journal decisions.

### **Responsibilities**

The scope of the Committee's responsibilities includes but is not limited to the following:

- Helps to guide the editorial direction of the journal and helps to ensure that the technical scope and content cover both current and emerging technologies to continually maintain the competitive position of the journal.
- Provides advice to the Editor in Chief in key interests such as submission, acceptance, peer review protocol, time to publication, and classification of articles.
- Provides oversight to ensure that high quality technical content standards and best practices are established, reviewed, and maintained.
- Ensures that the journal's technical scope and content are representative of materials and manufacturing innovation interests from all areas of the world.
- Attends a group meeting at least once a year, either in person or via teleconference.

### **Membership**

One Chair and four At-Large Members.

### **Term of Office**

1. Chair: 3 years
2. At-Large Member: 3 years

Committee members will serve no more than two terms—consecutive or staggered—and no more than 6 years total.

### **Meeting Schedule**

The Editorial Oversight Committee will meet at least once yearly, either in person or via teleconference. Additional meetings may be called as needed.

### **Committee Actions**

Actions of the Committee shall be approved by a majority vote of members participating, provided that a simple majority of members participate in the voting.