



INTRODUCTION

This Administrative and Policy Manual has been prepared in accordance with Section 3.2 of the Bylaws of The Minerals, Metals & Materials Society. It contains policies and procedures approved by the Board of Directors to assist in the conduct of the business of the Society as governed by the Bylaws and Articles of Incorporation. In case of conflict, all policies appearing in the Administrative and Policy Manual are subordinate to provisions of these Bylaws and to the Articles of Incorporation.