INTEGRATING MATERIALS AND MANUFACTURING INNOVATION
EDITORIAL OVERSIGHT COMMITTEE BYLAWS

**Purpose Statement**
The purpose of the Integrating Materials and Manufacturing Innovation Editorial
Oversight Committee is to determine appropriate editorial strategy to address issues
facing the journal.

**Responsibilities**
The scope of the Committee’s responsibilities includes but is not limited to the following:

- Guides the editorial direction of the journal and ensures that the technical scope
  and content cover both current and emerging technologies to continually maintain
  the competitive position of the journal.
- Makes policy decisions relative to the editorial framework and scope of the
  journal to accomplish the mission and vision by engaging with the editor in key
  interests such as submission, acceptance, peer review, time to publication, and
  classification of papers.
- Provides oversight to ensure that high quality technical content standards and best
  practices are established, reviewed, and maintained.
- Ensures that the journal’s technical scope and content are representative of
  materials and manufacturing innovation interests from all areas of the world.
- Conducts a review of the editorial office as needed and ensures best practices,
  along with timely and appropriate succession planning.
- Attends a group meeting twice a year, either in person or via teleconference.

**Membership**
One Chair and four At-Large Members.

**Term of Office**
1. Chair: 3 years
2. At-Large Member: 3 years; inaugural terms of the At-Large Members will be 1, 2,
   2, and 3 years respectively, to avoid members cycling off the committee at the
   same time.
Meeting Schedule
The Editorial Oversight Committee will meet twice yearly, either in person or via teleconference. Additional meetings may be called at the Chair’s discretion.

Committee Actions
Actions of the Committee shall be approved by a majority vote of members participating, provided that a simple majority of members participate in the voting.