MEMBERSHIP & STUDENT DEVELOPMENT COMMITTEE
BYLAWS

Purpose Statement:

It is the responsibility of the Membership & Student Development Committee to oversee the development and implementation of a comprehensive membership recruitment program (including the recruitment and consideration of International members), to encourage members to renew their membership annually; to periodically review the membership criteria and eligibility requirements; to review the Society’s dues structure and make recommendations to the board; to oversee the creation and administration of meaningful student programs, to represent the Society’s interests with the Material Advantage Committee, to oversee the Young Leaders Committee and the Women in Science and Engineering Committee, and to develop meaningful products and services.

Procedures:

Advise the Society Board of Directors in the establishment of membership development strategic objectives and dues structure; recommend to the Board of Directors membership recruitment and retention goals and their respective programs; develop ways to meet the needs of International members, participate in the administration of student affairs (the Material Advantage program, contests, career development and awards), attend national, international and regional meetings to promote TMS membership; and to assist members in the resolution of questions concerning membership status or dues payment. TMS’ participation on the joint Material Advantage Committee (and Material Advantage Programming Sub-Committee) will serve to communicate and administer efforts specific to student programming and development.

Structure:

The committee consists of at least 8 voting members appointed by the Vice President, to include at least one representative from each of the five technical division councils; chair, vice chair, and ex-officio members as enumerated below. All committee members must be active members of TMS.

- The Director of Membership and Student Development shall serve as Committee Chair.
- The Vice Chair of this Committee shall serve as the primary TMS representative on the joint Material Advantage Committee (MAC) and report back to the committee, the Vice Chair will appoint two other committee members to the MAC with rolling appointments designed to ensure continuity.
• The chair of the Young Leaders Committee will serve as the Young Leader representative to this committee with full voting privileges.
• The TMS Manager of Member Services, or his/her representative, shall serve as staff liaison to this committee.
• Student members may be appointed to the committee by the Chair.

**Term of Office:**

- Director/Chair: 3 Years
- Vice Chair: 3 Years
- Members: 3 Years (may be re-appointed for an additional 3-year term)

**Meeting Schedule:**

The committee shall convene, at a minimum, twice yearly. Additional meetings may be called as deemed necessary by the Chair. It is a policy of the committee that if a member is absent at two consecutive meetings following his/her appointment to the committee, he/she may be removed from the committee at the committee’s discretion.