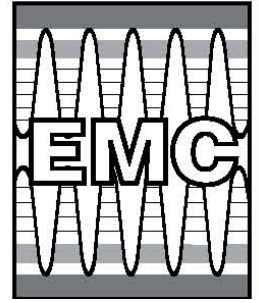




# Electronic Materials Conference



June 23-25, 2010 ♦ Notre Dame University, Notre Dame, Indiana, USA  
<http://www.tms.org/>

## EXHIBITOR QUICK-REFERENCE GUIDE

### Inbound Shipment Instructions

Exhibitors may ship exhibit materials in boxes or on pallets. All freight must be labeled in the following manner to ensure proper delivery:

**Company Name (Attn: On-site contact name)**

EMC Conference  
115 McKenna Hall, Notre Dame Avenue  
Attn. Lisa Vervynckt/University of Notre Dame  
Notre Dame, IN 46556  
Tel: (574) 631-6691

Multiple boxes must be numbered (i.e., Box 1 of 4 Boxes), and the return address must include a contact name and phone number.

Shipments will not be accepted earlier than June 1, 2010.

*Expecting a last-minute shipment?* McKenna Hall receives UPS and FedEx deliveries throughout the day.

### Outbound Shipment Instructions

The University does not have a preferred carrier for outbound shipments, so exhibitors may feel free to use a carrier of their choice. It is the responsibility of the exhibitor to pack up and arrange pick up and payment for returning materials following the conference. Storage space is limited, so please have your materials picked up as promptly as possible.

### Business Services

The University maintains a business center in McKenna Hall, and additional sundry items can be purchased at the University bookstore.

### Wireless Internet Access

Complimentary internet access will be available in McKenna Hall during the exhibition. Log-in information will be available on-site.

### Housing Information

*Make your reservations directly with the hotel and identify yourself as an EMC attendee to receive the special conference rate. Friday and Saturday night stays are available if requested at the time your reservation is made, however, special rates may not apply.*

**The Morris Inn** ([www.themorrisinn.com](http://www.themorrisinn.com)) located on Notre Dame Avenue (on campus directly across street from conference center).  
Rate: \$132 single / \$152 double per night, plus tax.  
Telephone: (574) 631-2000

**The Inn at Saint Mary's** ([www.innatsaintmarys.com](http://www.innatsaintmarys.com)) located in South Bend adjacent to the University of Notre Dame.  
Rate: \$117 per night (king or 2 double beds) plus tax.  
Telephone: (574) 232-4000 or 1-800-947-8627

### Exhibit Area Set-Up

The exhibit will take place in McKenna Hall on the campus of the University of Notre Dame. Each exhibit space will be furnished with a standard draped table, two chairs, and basic electrical service. The area is carpeted, so no additional carpeting is needed.

Additional audio/visual and electrical service can be ordered through the University. For more information, contact Harriet E. Baldwin, Director of Academic Conferences, by phone at (574) 631-7864 or by e-mail at [baldwin.1@nd.edu](mailto:baldwin.1@nd.edu).

### We're Here to Help!

TMS is committed to making your exhibit experience a pleasant and productive time. If you have questions about special accommodations in the exhibit, please contact Trudi Dunlap at TMS ([tdunlap@tms.org](mailto:tdunlap@tms.org)).

## Daily Schedule of Events

Conference Dates	Registration	Exhibit Hours	Other Events of Note
Tuesday, June 22	3 to 5 pm	Exhibit closed	Exhibitor set up in McKenna Hall from 3 to 5 pm
Wednesday, June 23	7:30 am to 5 pm	9:30 am to 1:30 pm 3 to 4 pm and 6 to 8 pm	Exhibitor set up in McKenna Hall from 7:30 to 9:30 am Welcoming Reception in McKenna Hall from 6 to 8 pm
Thursday, June 24	7:30 am to 4 pm	10 am to 1:30 pm 3 to 4 pm	Conference Banquet at the Northern Indiana Center for History & Studebaker Museum from 6:30 to 9 pm Exhibit move-out in McKenna Hall from 4 to 6 pm
Friday, June 25	7:30 to 10 am	Exhibit closed	Exhibit move-out in McKenna Hall from 7:30 to 10 am