



## **AIME HONORARY MEMBERSHIP AND HONORS & PROFESSIONAL RECOGNITION COMMITTEE BYLAWS**

**Purpose Statement:** To present to the TMS Board of Directors, for its consideration and approval, nominees for the TMS Society Awards under Honors and Professional Recognition or joint awards with other organizations, a name to be considered for AIME Honorary Membership, and nominees for Major Non-TMS Awards

**Procedures:** The committee chairperson shall present to the TMS Board of Directors, the nominees of the various award subcommittees approved by this committee, together with appropriate and adequate support documentation. Recommend to the TMS Board a distinguished TMS member for consideration by the AIME Board for Honorary membership in AIME (this procedure is followed on a quota basis). Recommend to the TMS Board nominees for Major Non-TMS Awards. Discuss and develop criteria for new awards, improve operating procedures related to the selection of the nominees, and consider other relevant issues. Consider and provide support, when deemed appropriate, for the nomination of TMS members as recipients of awards presented by other societies and organizations. The results of committee deliberations shall be kept confidential except as needed for discussion with TMS BOD and notified by the TMS Awards Administrator. (Award(s) may be withheld any given year if none of the candidates is deemed deserving.). As a rule no self-nominations will be considered by any sub-Committee.

### **Timeline:**

- April: Nominations and required supporting documents are due.
- June: Appointed award committees review nominations and make selections.
- Before or by October 1: List of award nominees to be presented to the TMS Board of Directors for approval.
- October-November: Award recipients and principal nominators are notified of their selection.
- February/March: Awards are presented at the TMS Annual Meeting.

**Structure:** The committee shall consist of the Chairperson, who is Vice-President of TMS, and six members, each being the Chairperson of an award subcommittee. These Chairpersons are appointed by the Vice President.

### **Term of Office:**

Chairperson: 1 year

Member: 1 year

TMS views committee membership as a benefit and therefore requires that TMS committee members be TMS members in good standing.

**Meeting Schedule:** The committee shall meet at each TMS Annual Meeting and at such other times as deemed necessary to conduct its business in a timely and effective manner.

### **AIME HONORARY MEMBERSHIP AWARD**

**Criteria:** (1) A member of an AIME Member Society who is outstanding in their respective fields and/or who has performed unusual service to the Institute; (2) United States citizen, whether AIME Member Society members or not, who is particularly outstanding; or (3) A citizen of a foreign country who is outstanding in their work combined with an official position of service to the profession.

**Description:** AIME Honorary Membership is one of the highest honors that the Institute can bestow on an individual. This award recognizes outstanding service or distinguished scientific or engineering achievement in the fields embracing the activities of AIME and its Member Societies. This award is considered a pinnacle award.

**Requirements:** Completed nomination form. Current biography or curriculum vitae with publication list. Minimum of two, maximum of five, letters of endorsement are required.

### **MAJOR NON-TMS AWARDS**

Develop nominations for major non-TMS awards utilizing the same timeframe and deadline as the AIME Honorary Membership Award (deadline of June 15).

#### Committee's Responsibilities

Each year the H&PR Committee will review a list of possible awards administered by other relevant organizations and create a list of names to consider for nominations. By e-mail ballot, the H&PR Committee members will finalize the list of names to recommend to the TMS Board to put forward as nominees. Once approved by the TMS Board, the H&PR Committee will reach out to the original TMS award nominator to request they submit a new nomination to the other organization on behalf of their nominee for the non-TMS award.

#### TMS Staff Responsibilities

TMS Awards Administrator will assist the H&PR Committee by providing a list of past TMS award winners to help create the nominee list for approval by the TMS Board and coordinate the e-mail ballot for the H&PR Committee meeting to finalize the nominee list.