



MATERIALS AND SOCIETY COMMITTEE BYLAWS

Purpose Statement

The Materials and Society Committee is charged with implementing the strategic direction provided by and making recommendations to the Board of Directors in the materials and society area. The committee will seek to strengthen TMS leadership in the area of resource sustainability, specifically focusing on materials resource recovery and recycling; energy and the environment; and sustainable materials design and processing. The committee will coordinate society activities to make materials and society elements more pervasive in the society, including:

- Development and oversight of the Materials and Society brand
- Advice and direction to the Technical Divisions and Program Committee regarding programming opportunities and coordination
- Advice and direction to the Content Development and Dissemination Committee regarding opportunities for publication development and website content enhancement
- Advice and direction to the Member and Student Development Committee regarding student-related program development
- Advice and direction to the TMS Foundation regarding opportunities for program development and fundraising
- Advice and direction to the Education Committee as well as the Technical Divisions regarding opportunities for development of educational resources, short courses, and continuing education offerings
- Advice and direction to the Honors and Professional Recognition Committee regarding opportunities for development of awards specific to this area

Structure

Committee Membership

This standing committee will consist of a Chair, a Vice Chair, and up to 15 at-large members who are appointed by the TMS Vice President and approved by the TMS Board of Directors. In addition, the committee will consist of as many as 11 members who serve *ex officio* as outlined below.

The *ex officio* committee members are:

Revised and approved by BOD July 24, 2016

Reviewed by EC October 17, 2011

Revised and approved by BOD March 2, 2011

Revised and approved by BOD June 9, 2010

Approved by BOD August 25, 2008

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- Appointees from each of the five technical divisions for three year terms
- The vice chair of the Member and Student Development Committee (who also serves as the TMS representative to the Material Advantage Committee)
- The chair of the Public and Governmental Affairs Committee
- A representative from the TMS Foundation Board
- TMS Past President
- Past chair of the Program Committee or the past chair's designee.
- Chair of the TMS Subcommittee on Sustainability in Materials Education

Additional volunteers can be included in the work of the Committee as temporary members of subcommittees or *ad hoc* task groups at the discretion of any Committee Member.

Subcommittee on Sustainability in Materials Education

This subcommittee gathers information on current sustainability-related educational activities, identifies needed sustainability-related knowledge and skills, and makes recommendations to TMS for new additional programs through the Materials and Society Committee. Committee membership will be approved by the Materials and Society Committee. The Materials and Society Committee will elect a chair or co-chairs, who will organize subcommittee meetings and report to the Materials and Society Committee.

Committee Member Roles

In addition to performing the traditional roles of a committee chair, the Chair will serve as the primary representative of the committee to external groups. The Chair will also serve as an *ex officio* member of any subcommittee that addresses areas with an external focus, including but not limited to outreach, collaborative relationships outside of TMS, TMS Foundation, and awards.

In addition to performing the traditional roles of a committee vice chair, the Vice Chair will serve as the primary coordinator of the committee's activities focused internally. The Vice Chair will also serve as an *ex officio* member of any subcommittee that addresses areas with a primarily internal focus, including but not limited to programming, other meetings, content development and dissemination, coordination with Technical Divisions and committees.

The Committee will establish standing subcommittees and *ad hoc* task groups as needed to most effectively accomplish its objectives and engage TMS volunteers. Committee members will be expected to identify one or more subcommittee or *ad hoc* task group in which they will actively participate. Subcommittees and ad hoc task groups can be established and/or disbanded by the Chair as required.

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Reporting Relationship

The committee will report to the TMS Board of Directors through the TMS Past President.

Terms of Office

- The Chair and Vice Chair of the committee will serve for a three year term.
- *Ex officio* members of the committee will serve for the time period during which they hold the office
At-large members will serve three year terms

Meeting Schedule

- At a minimum, the committee will meet twice yearly. Additional meetings may be called as required at the discretion of the Chair. The committee may meet at the Annual and MS&T Meetings, via teleconference, or at agreed upon locations and intervals.

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