



The Minerals, Metals & Materials Society

Student Chapter Travel Reimbursement Request Form

5700 Corporate Drive Suite 750 | Pittsburgh, PA 15237 USA | P: 1-724-776-9000 | F: 1-724-776-3770 | www.tms.org

The annual travel allowance of up to \$500 granted to each Material Advantage chapter is restricted to student travel expenses to the TMS annual meeting. It is expected that verification of student attendance at the meeting will be provided to TMS by the student chapter. In order to be eligible for reimbursement, chapters must be in good "active" standing. This request must be submitted within two weeks following the meeting.

Date: _____

Name of Student Chapter: _____

School/School Address: _____

Faculty Advisor(s): _____

Faculty Advisor's Email Address: _____

Distance from School to Meeting: _____

Total Distance Traveled: _____

Number of Student Members on Trip: _____

Names of Student Members Who Attended: _____

Total Reimbursement Requested: _____

Faculty Advisor(s) Signature: _____

Mail or e-mail this form with receipts together to:

TMS Student Awards Program

5700 Corporate Drive Suite 750 • Pittsburgh, PA 15237, USA

Phone: 1-724-776-9000 • E-mail: students@tms.org

APPLICATION DEADLINE: April 6, 2023

HOW WOULD YOU LIKE TO RECEIVE YOUR REIMBURSEMENT? (Please select one.)

It is very important to provide ALL the information requested for the payment method you choose to receive your funds.

PayPal

Name on Account: _____

E-mail of Account: _____

Web Link of Account: _____

Wire Transfer Bank Payment Outside of the US

Name on Account: _____

Name of Financial Institution: _____

Address of Financial Institution: _____

City: _____

State: _____ Zip/Postal Code: _____

Country: _____

Account Number: _____

SWIFT or BIC code: _____

IBAN Number (for financial institution outside US): _____

ACH Bank Payment within the US

Name on Account: _____

Name of Financial Institution: _____

Bank Routing Number: _____

Account Number: _____

Check

Make check payable to: _____

Address where check is to be mailed: _____

City: _____

State: _____ Zip/Postal Code: _____

Country: _____

School ID number (for scholarship recipients): _____

Verify all information submitted is correct in order to receive your funds without delay.