Dear SUPERVISOR NAME:

I would like to request funding to participate virtually in the [**TMS 2022 Annual Meeting & Exhibition**](https://www.tms.org/TMS2022) **(TMS2022).**

The in-person event will be held February 27–March 3, 2022, in Anaheim, California. As a virtual registrant, I will have access to select live-streaming sessions, recorded presentations from all participating presenters, a virtual poster session, and electronic access to the published conference proceedings. In total, more than 90 symposia will be presented in 14 technical topics.

Participating in TMS2022 will give me access to state-of-the art information on my field and provide me with ample resources for education and professional development. Because I will not be attending in person, I will be able to register at a fraction of the cost of the in-person event, while also saving time, airfare, and hotel costs.

TMS2022 is the latest in a series of annual conferences held by The Minerals, Metals & Materials Society. The meeting typically attracts more than 4,000 minerals, metals, and materials scientists and engineers from throughout the world.

Thank you for your consideration and financial support of my participation in this important technical meeting.

Sincerely,

INSERT YOUR SIGNATURE